

St. Mary School
Board of Director's Meeting
January 8, 2009-7:00 p.m.
St. Mary School fifth grade classroom

- Call to Order** President, Jim Russell called the January 8, 2009 meeting of the St. Mary School Board of Directors to order at 7:02 p.m. The meeting was held in the fifth grade classroom of St. Mary School.
- Opening Prayer** Dr. Manoj Mathew opened the meeting with a prayer.
- Members Present** Members present: Michele Buerster, Tim Croy, Sandi Derrickson, Sara Flaherty, Fr. Dennis Kollross, Dr. Manoj Mathew, Jim Russell, and Erin Scott
- Approval of previous Minutes** Jim motioned to approve the previous meeting's minutes. Tim seconded the motion, motion carried unanimously.
- Principal's Report**
- ◆ Mickey discussed the events planned for Catholic Schools Week.
 - ◆ New add for Catholic Times to run during Catholic Schools Week was submitted with this years motto
 - ◆ return envelopes for annual fund were printed, but there is not a watermark as discussed at the last meeting. Brochures for annual fund are not ready yet.
 - ◆ ½ day of school Friday January 16. Dismissal is at 12:30 p.m. No school Monday January 19, in observance of Martin Luther King Jr.'s birthday.
- Old Business** Annual fund
- New Business**
- ★ Annual Fund
 - ▶ **stuffing envelopes**
 - ▶ **setting up a system to track the money that comes in**
 - money to come to the school
 - cash and checks to then go to the rectory for Kim to record
 - envelope will show what monetary amount was given
 - envelope to go to someone to record onto an excel spread sheet
 - ▶ **design thank you letter**
 - ▶ **proof letter**
 - ▶ **rose day**
 - Jim stated that he had spoken with Rodney Smith coordinator for the schools annual rose day sales. Rodney would like the money made during this fund raising event put in the annual fund-the board agreed.
- President's Comments** None
- Father's Comments** Father thanked everyone for their hard work at getting the annual fund up and going
- Next Meeting** February, 2009 in the school gym

Submitted by Erin Scott-Board Secretary